

REVIEWING THE PROCEDURE FOR REVIEWING SCIENTIFIC ARTICLES, IN THE YESSENOV SCIENCE JOURNAL

- Peer review (expert evaluation) of scientific articles for publication in the scientific and technical journal "Yessenov Science Journal" is carried out at the direction of the editor-in-chief, deputy editor-in-chief or the executive secretary. At the same time, the editorial board determines the compliance of the article according to the profile of the journal, the requirements for registration and sends it for review to a specialist with high professional knowledge and experience in a specific scientific field, as a rule, to a professor, doctor or candidate of sciences.

- The editorial board determines compliance with the rules of technical design and sends the article for verification for independent execution through the licensed automatic plagiarism verification system. Based on the results of automatic verification of the manuscript for plagiarism, a complete electronic verification report is uploaded (the threshold percentage of the article's originality is 65%). Articles that have not received a satisfactory result are not accepted for further consideration. The editorial board of the journal notifies the author about this for correspondence by e-mail.

- After determining the uniqueness, the editors of the journal send the article for review in a double secret form, which means that neither the reviewer knows about the author of the manuscript, nor the author maintains contact with the reviewer. Reviewers are required to provide a clear, objective and reasoned assessment of the compliance of the manuscript with the main scientific criteria, as well as the quality of its significance.

- If one of the reviewers gives a positive opinion on the manuscript, and the other gives a negative one, the manuscript is sent by the scientific editor to the third reviewer or a member of the editorial board who is an expert on the topic of the manuscript. In case of a positive conclusion from a third reviewer or a member of the editorial board, the decision to accept/reject a handwritten publication is made by the editor-in-chief of the Yessenov Science Journal.

- If the review contains suggestions for the use and improvement of the article, the Editorial Board reasonably sends the text of the review to the author(s) with a proposal to refute or take into account the remark when preparing a new version of the article. The revised (corrected) article of the author(s) is sent for revision and reviewed within a month.

- If there are two negative reviews, the publication of the manuscript in the journal is refused.

- The materials of articles rejected by the editorial board based on the results of the review are not used by the editorial board for their own purposes. The editor or executive secretary notifies the author of the refusal to publish correspondence and sends the conclusions of the reviewers.

- The review period in each individual case is determined by the editorial board of the journal, taking into account the creation of conditions for maximum prompt publication of the article. The maximum review period is 2 months.

- *After making a decision on the admission of an article for publication, the editorial board of the journal informs the author(s), informs them about the need to pay the cost of publication to the settlement account of Yesenov University and indicates the date of publication.